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Roussillon Park Residents' Association

Minutes of Annual General Meeting held on 30 September 2022 at 7.00pm in the Community Hall

1 Preliminaries

1.1 Introductions

Peter Day (PD – chairing) welcomed residents to the meeting which was well attended given the inclement weather. He introduced the members of the Committee present - namely Tony Brant, Gerry Cleaver (GC-Treasurer and Membership), Lory Lloyd (LL), Jemima Noyce, Susan Rose (SR), and Fiona Steele (FS-Minutes Secretary). Apologies for absence were received from Committee members Joanna Hooker, and Pat Riches.

1.2 Apologies for absence from residents

John and Gill Bushby, Sally Day, Alan Gordon, Robert Johnston, Nigel Murray, Melvyn Rose.

2 Minutes of AGM 22 November 2021

Accepted as a correct record (proposer Susan Rose, seconder Richard Mole)

3 Chair's Review of 2022

3.1 RPRRA Matters

PD outlined activities since the last AGM, namely:

- General Meeting in April 2022 which included a presentation by Maureen Corfield (Chichester City Council) on a speeding reduction campaign
- The highly successful Jubilee Picnic on the Park in June 2022 (notable for the spectacular cake competition which raised £132 for the Apuldram Centre for Learning Disabilities and which was won by Samantha Shaw who also created novel hobby horses for the polo match) (See Roussillon Post, Issue 6 July 2022)
- The RPRRA contribution of a book stall at the Graylingwell Summer Party which raised nearly £200 for the Childrens' Bookfest charity (with thanks to Tony Brant for taking unsold books to the Oxfam Bookshop)

3.2 Defibrillator

After negotiation CCDT has obtained permission from Hastoe (at no liability to the latter) to site a defibrillator on the wall outside the Community Hall – the cost will be borne by RMG and the running costs by CCDT, and it is understood that the St John's Ambulance organisation will provide training sessions on its use. In discussion a resident queried

whether the defibrillator could be sited more centrally on the estate but the consensus was that the chosen site would be the most appropriate.

4 Treasurer's Report

GC, after noting that the RPRA bank account had been transferred from HSBC to Santander to save costs, summarised the accounts from September 2021 to September 2022 - opening with £381.40 in the current account and closing with £682.37, the difference largely as a consequence of sponsorship for the Jubilee Picnic from RMG, Hastoe and EMS Gardening.

5 Election of 2022-23 Committee

One nomination had been received for Committee membership, namely Nigel Murray (NM) who is currently Chair of the Shadow Manco, following David Coke who has stood down after 5 years of sterling membership. Appropos of this FS noted that NM would be a very welcome addition to the Committee in providing a direct link between RPRA and the Shadow Manco. The nomination was unanimously approved – proposed by Paul Quade and seconded by Brian Dawson.

According to the rules the 2021-22 Committee were stood down but all were willing to stand for 2022-23. Members were re-elected unanimously – proposed by Sally Kingsbury, seconded by Janet Johnston. PD concluded the item by hoping that other residents would put their names forward.

6 Report from Shadow Manco

PD read out Nigel Murray's report in his absence, and for convenience this is attached to these minutes as AnnexA. In future, notes from Manco meetings will be put up on the noticeboard outside the Community Hall.

The apparent lack of interest in active involvement in Roussillon Park by Hastoe was noted with regret, not least as Hastoe own 40% of the properties on the estate. Unfortunately enforcement of covenants is difficult but when residents form their own Manco when ZeroC leave the site, the situation may change. A new resident asked for an explanation of the management arrangements for the site, and Mike Bridle (a member of the Shadow Manco) provided a succinct summary of the role played by the ZeroC-appointed Manco and the volunteer residents who currently form the Shadow Manco. The latter is a pressure group to express concerns to ZeroC and its management company RMG and get problems solved. FS noted that it will be important to have leasehold properties represented in the Residents Manco as this will become the freeholder of these. A resident (Ian Shriver) suggested that it would be very helpful to establish a database, perhaps via the RPRA website (**rpresidentSCO.uk**) where residents could log issues requiring action and as a source for management policies. **(Action: GC and JH to pursue)**

7 Road Safety

SR introduced her report of a Working Party discussion on actions to try and improve road safety on Roussillon Park. This is attached as Annex 2. SR's presentation elicited considerable discussion, illustrating that this is a major concern of residents. The measures proposed include speed bumps, eye-level signage (particularly near road junctions), on-road markings (eg guidance speed limits), zebra-type crossings and (not least) the installation of railings outside the Community Hall to deter children from rushing out towards the

playground. The idea of railings found particular favour and Brian Dawson offered to produce a suitable design (**Action: BD**). Concluding the debate, SR said that she would welcome further ideas (roses3.sv@gmail.com) and it was also suggested that the RPRA website and noticeboard could be used to promote ideas (**Action: SR to pursue**).

8 Gardening

LL outlined the activities of the Gardening Group during the year which included the planting of 210 hedging plants (whips) along the northern border of the estate, and watering during the drought which has undoubtedly saved many plants. She expressed sadness at the sudden death of Alastair Hoare who had been a very valued and enthusiastic member of the Gardening Group. Regarding future activities she referred to the planting of 500 bulbs scheduled for 3 October this year and called for additional volunteers to help (contact LL on lorvloyd8@hotmail.co.uk). In conclusion she thanked all members of the Group for their help and also cited the excellent relations the Group has with estate gardening contractors EMS.

In return LL was warmly applauded for her exceptional efforts in organising the Group and making the estate a role model for others.

9 Future Events

PD reported that it is hoped to resuscitate the annual Carols on the Green event (date to be notified) and asked residents to suggest further ideas to GC (ggcleaver@btinternet.com)

10 Any Other Business

10.1 Estate Invoices -a resident noted that he had received from RMG recently an invoice for estate charges which included a charge for operating a Direct Debit. He had queried this and had been refunded, and he suggested that residents should peruse such invoices for unusual charges.

10.2 Estate Repairs -it was noted that if residents spotted the need for repairs to estate infrastructure (eg walls, lights, bollards etc) they should notify RMG

10.3 Issues with RMG and Hastoe – a resident (Alastair Monger) suggested that these could also be included in the proposed database (see 6 above) and he offered to liaise with Joanna Hooker (**Action:AM**). On a positive note a resident commented that he had found Bret Gavin, the latest RMG site manager, to be very helpful.

There being no further business the meeting closed at 20.10.

FS 021022

Annex A

Shadow Manco Chairman Report to RPRA AGM

I'd like to express my thanks to David Coke for his tireless work as Chairman of the Steering Group and then the Shadow Management Company over the last five years or more.

We continue to work towards residents taking over ownership of Roussillon Park from Zero C and Homes England.

There are three aspects:

- Phase One District Heating and the provision of individual boilers to those properties. Most of the legal work has been completed but we are still waiting for final agreement with Zero C solicitors. The planning for installation of boilers has been completed.
- Transfer of “common areas” such as the Green and the roads from Homes England.
- Resolution of the Colten Care access road and potential adoption of this road by the council.

We are in discussion with Zero C on all these matters and are planning an escalation process should we need to exert further pressure.

On a day to day level we have some ongoing issues:

- Cars travelling too fast and with insufficient care, especially at junctions. Susan Rose will report in detail on this issue.
- An increase in vandalism, antisocial behaviour and theft. It is important that all instances of these occurrences are notified to both the police and the local authority. We are working with the police, local politicians and other residents’ groups to find solutions. We are also investigating motion censored lighting for the playground.
- Residents are leaving their rubbish bins on common ground rather than keeping them in their gardens as per covenants, etc.
- Parking continues to be an issue, especially close to the Community Hall. We are preparing for further discussions with CCDT on this subject.
- We have no input from Hastoe in any aspect of managing the estate. They are hoping to appoint an Area Representative but that role has been vacant for some time.

We are always looking for volunteers to join the Shadow Manco, so if you are interested in getting involved please email me at nm301253@gmail.com.

Meeting notes from Shadow Manco meetings will now be routinely posted on the noticeboard by the Community Hall.

Nigel Murray

Annex 2

Road Safety on Roussillon Park

Notes from Susan Rose

At the last Residents meeting the issue of road safety on RP was raised and there seemed to be a general consensus that this was a matter of concern. The subject was discussed at subsequent Shadow ManCo Meetings and RPRA Committee meetings and I was asked to set up a Working Group.

We held our first meeting on 12th August 22. It was well-attended not only by residents but also by Angie Bacon from CCDT (who kindly hosted the event), Bret Gavin from RMG and 3 Police Officers.

Particular black spots identified

- Junctions of Carter and Foster with Charlotte (mentioned most frequently)
- Also side roads into Carter (McNair, Qeripel etc) - bikes/go-carts/children emerging
- Whistler- cars/vans speeding -and children/families crossing to the Green
- The Community Hall exit and crossing to the Green (also car witnessed mounting pavement and driving towards children exiting hall from dance Class - near miss)

- Otway and speeding cars exiting/entering via the Broadway (there should be no MOD traffic exiting through the estate)
- Richmond - no signage to indicate dead end resulting in reversing delivery vans (potentially dangerous and damage to bollards)
- Similar issue on Charlotte with lack of signage/vehicles making dangerous reversals.

Our first action- taking up the offer of temporary Slow Speed Signs round the estate by the PCSO's Will Parker and Jason Lemm has now been completed (they put up 6 signs at strategic points mainly around the entrances) on 23rd September. They can remain for 3 months - then will be taken down but potentially put up again in the same or other places after a break. All attendees considered that they are eye-catching and hopefully will have a helpful effect.

Second action- to acquire 2/3 Victor Veilig/Bennie signs to be stored in the Community Hall (to be put in prominent positions on either side of the pavement, particularly when there are events in the Hall with children attending but potentially at other times too) is underway. Peter Day has kindly agreed to source a couple of these in the Netherlands where he is travelling shortly as they are much cheaper there. CCDT has agreed to fund up to £50 and additional funding will be found if required

Actions to propose to residents and/or make further enquiries about:

- Railings outside the Community Hall
- Road Markings - lines to highlight junctions especially Carter and Foster junctions with Charlotte and Whistler
 - - 15mph speed circles on roads at various points
 - - hatched crossings eg from Community Hall to Green, and across Whistler to the Green
- Speed bumps
- Permanent signs - more prominent 15mph speed signs
 - - no through road signs - at entrances and on Charlotte/Richmond /Otway
- Explore whether Google maps can be updated to indicate Slow Speed Zone and no through roads on the estate
- Awareness raising campaign/events -possibly in Road Safety Week (14-20th November) - see www.brake.org.uk
- Application for discretionary grants from Chichester District Council (suggested by Maureen Corfield)-or perhaps other sources.
- Further meeting of the Working Group (perhaps 17th November AM)
- Anyone interested in joining the Group - or commenting/assisting please contact me (roses3.sr@gmail.com)